**MEMORANDUM OF UNDERSTANDING**

BETWEEN

[Organization]

AND

[Partner name]

[Preamble Language: Describe here in 1-2 paragraphs the background that necessitates this MOU]

**I. Purpose of the Agreement**

This Memorandum of Understanding (“**MOU**”) sets out the framework under which [Organization Name ], a [Type of Organization] with address at [Address], and [Partner Name] with address at [Partner Address] will collaborate in furtherance of the mission stated above.

This MOU is dated as of       (“**Effective Date**”) and will remain in effect until [Termination date] unless terminated early by either party.

**II. Framework for collaboration**

1. **Mutual Agreements of [Organization Name] and [Partner Name]**

[Organization Name]and [Partner Name] agree to:

[Insert mutual obligations/responsibilities here; things that the two parties will do together]

1. **Additional Agreements of [Organization]**

Organization agrees to:

[Insert unilateral obligations of Oganization here]

1. **Additional Agreements of [Partner Name]**

[Partner Name] agrees to:

[Insert unilateral obligations of Partner here]

1. **Additional Agreements**

[Insert any miscellaneous agreements, if applicable, here]

**III. Termination of Agreement**

This MOU may be terminated by either party for any reason upon 30 days prior written notice. It may be terminated on five days written notice by either party if the other party has materially breached its obligations hereunder.

**IV. Compliance with laws**

Each party agrees to carry out the activities under this MOU in accordance with all applicable laws and regulations.

**V. Use of names and publicity**

Each party agrees not to use the other party’s name or other marks in any advertising or other form of publicity without the other party’s prior written consent.

#### **VI. ADDITIONAL TERMS**

As this MOU is not a formal undertaking, the parties agree to attempt to resolve any dispute through amicable means. In the event a dispute cannot be resolved between the parties, the parties consent to arbitration by an agreed upon arbitrator.

This MOU constitutes the entire accord between the parties with respect to the subject matter of the scope of work and supersedes all previous negotiations, communications, and other agreements relating to it unless they are incorporated by reference in this MOU. Any amendment to this MOU must be set forth in writing and signed by authorized representatives of the parties.

The parties are signing this MOU on the date set forth in the introductory clause

**For [Partner Name]**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name:

Title:

**For [Organization Name]**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name:

Title: