EXAMPLE OF A DAILY CONSUMPTION RECORD AT DRUG DISPENSING COUNTER

| Sl no | Drug name | Opening balance | Receipt during month | Date wise consumption | | | | | | | | | Total consumption of the month | Losses / expired (if any) | Closing balance |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | 1 | 2 | 3 | 4 | 5 | 6 | .. | .. | 31 | | | |
| 1 | Amlodipine 5 mg | 200 | 2000+3000+2000 | 270 | 180 | 300 | 10 | 150 | 210 | | | 240 | | | 1200 |
| 2 | Amlodipine 10 mg | | | | | | | | | | | | | | |
| 3 | Telmisartan 40 mg | | | | | | | | | | | | | | |
| 4 | Telmisartan 80 mg | | | | | | | | | | | | | | |
| 5 | Losartan 25 mg | | | | | | | | | | | | | | |
| 6 | Losartan 50 mg | | | | | | | | | | | | | | |
| 7 | Hydrochlorothiazide 25 mg | | | | | | | | | | | | | | |
| 8 | Chlorthalidone 6.25 mg | | | | | | | | | | | | | | |
| 9 | Chlorthalidone 12.5mg | | | | | | | | | | | | | | |

**Instructions for use of daily consumption record:**

- **Opening balance:** Enter the drug availability at the drug dispensing counter on the first day of the month. For example, if the drug dispensing counter has 200 tablets of Amlodipine 5mg on 1st September, enter '200' in the opening balance.
- **Receipt during the month:** Enter the number of drugs received during the month. For example, the drug dispensing counter received the following amounts of amlodipine 5 mg in September:

  1st September – 2000
  12th September – 3000
  25th September – 2000

  *Enter a total of 2,000 + 3,000 + 2,000 = 7,000*
- **Date wise consumption:** Enter the total quantity of drugs issued by end of each day
- **Closing balance:** Count the stock available on the last day of the month and enter. Note: this figure will serve as the opening balance for the next month.

*SOURCE: INDIA HYPERTENSION CONTROL INITIATIVE*