

PMEP

Program Management for Epidemic Preparedness

Protecting the public from deadly and costly epidemics requires ongoing preparedness efforts from expert program managers. Staff in these roles, however, often lack formal preparedness and program management training. To address this gap, Resolve to Saves Lives, an initiative of Vital Strategies, in coordination with the International Union against Tuberculosis and Lung Disease, created Program Management for Epidemic Preparedness (PMEP). This 12-month certified training program was designed for mid-level program managers working in emergency preparedness, particularly those involved with implementing the National Action Planning for Health Security (NAPHS).



PMEP aims to build program management capacity at the national and district level. Trainees in the program include full-time employees from the Ministry of Health, Agriculture or Environment, who work on NAPHS implementation. The program consists of five on-site sessions and several remote (web-based) trainings. On average, trainees are expected to commit 3-5 hours per week to the program. Ongoing in-person and remote coaching and mentoring forms a crucial component of the training and support for participants.

Timeline of PMEP

MONTH 1	MONTH 2	MONTH 4	MONTH 5	MONTH 6	MONTH 9	MONTH 12
PROGRAM PLANNING PHASE			PROGRAM IMPLEMENTATION PHASE			SCALING-UP PHASE
COURSE 1 ON-SITE Program Planning	FOLLOW UP REMOTE Session 1	COURSE 2 ON-SITE Monitoring and Evaluation	FOLLOW UP REMOTE Session 2	COURSE 3 ON-SITE Budget and Finance Mgmt	COURSE 4 ON-SITE Practical Leadership Skills	COURSE 5 ON-SITE Effective Training from Start to Finish

PMEP TRAINEES:

- Are day-to-day mid-level implementers of epidemic preparedness activities at the national or sub-national level in Africa
- Will improve their existing program management skills at national-level and, for a critical mass, at district-level
- Are supported by global experts in program management for up to two years
- Are certified by the International Association for Continuing Education

PMEP IMPACT

PMEP graduates are the epidemic preparedness leaders of tomorrow. Competitively selected, they represent their countries' strongest front against disease outbreaks. Together, they will form a global network of experts effectively managing their countries' ability to find, stop and prevent epidemic threats.



Learning Objectives for Trainees of PMEP

OBJECTIVE 1: PROGRAM PLANNING

Identify commonalities or actions that cut across the 19 areas included in the NAPHS

Practice planning tools for managing projects, large and small

Assess best practices and lessons learned for project replication and scale-up

OBJECTIVE 2: MONITORING AND EVALUATION

Develop indicators and targets across the NAPHS framework

Develop data collection tools and analyze data to support reporting on NAPHS outcomes

Draw lessons learned from the data and use the information for decision making

OBJECTIVE 3: BUDGET AND FINANCE MANAGEMENT

Identify and practice effective financial/operation risk management techniques

Design, develop and present program budgets using Excel

Perform a workload analysis

OBJECTIVE 4: PRACTICAL AND ADVANCED LEADERSHIP SKILLS

Strengthen partnerships and coordination

Understand the many aspects of teams, team work and team management

Adapt leadership tactics

OBJECTIVE 5: EFFECTIVE TRAINING AND TRAINING PROGRAM MANAGEMENT

Use learning objectives to focus your training

Use techniques to help learners get the most out of class

Use evaluation tools to measure the effectiveness of training